

YEARLY STATUS REPORT - 2021-2022

| Part A | | |
|--|--------------------------------|--|
| Data of the Institution | | |
| 1.Name of the Institution | GOVERNMENT COLLEGE HODAL | |
| Name of the Head of the institution | DR ANIL KUMAR OJHA | |
| • Designation | OFFICIATING PRINCIPAL | |
| • Does the institution function from its own campus? | Yes | |
| Phone no./Alternate phone no. | 01275228542 | |
| Mobile No: | 9416995951 | |
| Registered e-mail | GCHODAL@YAHOO.COM | |
| Alternate e-mail | GCHODAL@YAHOO.COM | |
| • Address | NEAR PUNHANA CHOWK OLD GT ROAD | |
| • City/Town | HODAL | |
| • State/UT | HARYANA | |
| • Pin Code | 121106 | |
| 2.Institutional status | | |
| Affiliated / Constitution Colleges | Affiliated | |
| Type of Institution | Co-education | |
| • Location | Urban | |
| • Financial Status | Grants-in aid | |

| Name of the Affiliating University | M D UNIVERSITY ROHTAK |
|---|---|
| Name of the IQAC Coordinator | SATYA PRAKASH |
| • Phone No. | 9813327720 |
| Alternate phone No. | 9813327720 |
| • Mobile | 9813327720 |
| • IQAC e-mail address | GCHODAL@GMAIL.COM |
| Alternate e-mail address | GCHODAL@GMAIL.COM |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | http://gchodal.ac.in/images/102/MultipleFiles/File22921.pdf |
| 4. Whether Academic Calendar prepared during the year? | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gchodal.ac.in/images/102/MultipleFiles/File14947.pdf |

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|-------|--------------------------|---------------|-------------|
| Cycle 1 | С | 57.35 | 2004 | 08/01/2004 | 07/01/2009 |
| Cycle 2 | В | 2.02 | 2016 | 05/11/2016 | 04/11/2021 |

6.Date of Establishment of IQAC

20/01/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa rtment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------------|--------|----------------|-----------------------------|--------|
| 0 | 0 | 0 | 0 | 0 |

| 8.Whether composition of IQAC as per latest NAAC guidelines | No |
|---|------------------|
| Upload latest notification of formation of IQAC | No File Uploaded |
| | |

| 9.No. of IQAC meetings held during the year | 2 |
|--|-----------|
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| • If yes, mention the amount | |

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Efficient and effective Examination 2. Review of Evaluations System 3. Sports Activities 4. Extension Activates 5. Focus on Extra Curricular activities along with studies

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Sr. No Date Activities To be organised by Remarks 1 15/07/2021 Vaccination Camp Govt. College, Hodal CMO Palwal (Chief Guest) 2 29/10/2022 Aajadi Ka Amrit Mashotsab Govt. College, Hodal 3 11/9/2021 Vaccination Camp Govt. College, Hodal CMO Palwal (Chief Guest) 4 26/11/2021 Constitution Day Govt. College, Hodal 5 18/12/2021 Girls Medical Examination Govt. College, Hodal Women Cell 6 19/12/2021 Honour Ceremony Govt. College, Hodal | Plan of Action | Achievements/Outcomes |
|--|---|-----------------------|
| 22/12/2021 District level Science Essay Writing | Sr. No Date Activities To be organised by Remarks 1 15/07/2021 Vaccination Camp Govt. College, Hodal CMO Palwal (Chief Guest) 2 29/10/2022 Aajadi Ka Amrit Mashotsab Govt. College, Hodal 3 11/9/2021 Vaccination Camp Govt. College, Hodal CMO Palwal (Chief Guest) 4 26/11/2021 Constitution Day Govt. College, Hodal 5 18/12/2021 Girls Medical Examination Govt. College, Hodal Women Cell 6 19/12/2021 Honour Ceremony Govt. College, Hodal Sh. Jagdish Nayar (MLA, Hodal) 7 22/12/2021 District level | |

 $8 \ 30, \ 31/12/2021$ Two Day Women Competition Govt. College, Hodal 9 13/11/2021 Sanitation Campaigning under Swachta Pakhwada Govt. College, Hodal 10 14/01/2022 Surya Namarkar Programme Govt. College, Hodal 11 26/01/2022 Celebration of Republic Day Govt. College, Hodal 12 2/4/2022 Extension Lecture under the Women Cell Govt. College, Hodal Women Cell 13 2/4/2022 One Day NSS Camp Govt. College, Hodal 14 07/02/2022 to 10/02/2022 Yoga Practice Govt. College, Hodal 15 2/11/2022 Extension Lecture Govt. College, Hodal Women Cell 16 13/04/2022 Celebration of Dr. B.R. Ambedkar Jayanti Govt. College, Hodal 17 24/04/2022 Celebration of Guru Teg Bhadur Jayanti Govt. College, Hodal 18 28/04/2022 Carrier Counseling Govt. College, Hodal 19 30/04/2022 Consumer Awarness Programme Govt. College, Hodal Commerce Dept. 20 5/12/2022 Work shop on waste Material Management Govt. College, Hodal Commerce Dept. 21 14/05/2022 Carrier Counseling Govt. College, Hodal 22 Women's Rights Govt. College, Hodal 23 Health checkup of Girls Students under Women Cell Govt. College, Hodal 24 Lecture on

13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

| Annual Quality Assurance Report of GOVT COLLEGE HODAL | | |
|---|--|--|
| Name | Date of meeting(s) | |
| IQAC COMMITTEE | Nil | |
| 14.Whether institutional data submitted to AISI | HE | |
| Year | Date of Submission | |
| 2021-22 | 11/01/2023 | |
| 15.Multidisciplinary / interdisciplinary | | |
| NIL | | |
| 16.Academic bank of credits (ABC): | | |
| NIL | | |
| 17.Skill development: | | |
| NIL | | |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) | | |
| NIL | | |
| 19.Focus on Outcome based education (OBE):Fo | ocus on Outcome based education (OBE): | |

Extended Profile

1.Programme

IGNOU Study Center

NIL

1.1 109

Number of courses offered by the institution across all programs during the year

20.Distance education/online education:

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

2.Student

2.1 1227

Number of students during the year

| File Description | Documents |
|------------------|-----------|
| Data Template | View File |

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|-----------|
| Data Template | View File |

2.3

Number of outgoing/final year students during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

3.Academic

3.1

Number of full time teachers during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |
| | |

3.2

Number of Sanctioned posts during the year

| Extended Profile | | |
|---|------------------|-----------|
| 1.Programme | 1.Programme | |
| 1.1 | | 109 |
| Number of courses offered by the institution acroduring the year | oss all programs | |
| File Description | Documents | |
| Data Template | | View File |
| 2.Student | | |
| 2.1 | | 1227 |
| Number of students during the year | | |
| File Description | Documents | |
| Data Template | | View File |
| 2.2 | | 231 |
| Number of seats earmarked for reserved category State Govt. rule during the year | as per GOI/ | |
| File Description | Documents | |
| Data Template | | View File |
| 2.3 | | 378 |
| Number of outgoing/ final year students during the | he year | |
| File Description | Documents | |
| Data Template | | View File |
| 3.Academic | | |
| 3.1 | | 20 |
| Number of full time teachers during the year | | |
| | | |
| File Description | Documents | |

| 3.2 | 33 |
|--|----|
| Number of Sanctioned posts during the year | |

| File Description | Documents |
|------------------|------------------|
| Data Template | <u>View File</u> |

| 4.Institution | |
|---|---------|
| 4.1 | 30 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 1880336 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 72 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The teaching, learning and evaluation process should be so much effective that interested students should be able to get outcomes with the involvement of all stakeholders. The college makes regular and effective efforts to implement strategies for curriculum delivery. However the college is affiliated institution and does not have many facilities in the given course content in some programmes . The college assures that besides classroom teaching and learning, the college emphasizes experimental learning from where students get benefits from a particular course. To make the teaching and learning interesting and effective, the classroom session is being made participative and inclusive. Group tasks, Powerpoint presentations, Quiz on course contents, assignments and other related tools are effectively used in delivering the course content. As the college has sufficient ICT infrastructure for digitalizing teaching and learning, each faculty makes full use of digital tools for making curriculum delivery smooth, seamless and effective. There is a number of

activities done by respective teachers to make the lecture interesting and widen the scope of learning. The academic calendar mentions the record of all guest lectures and expert talks on course contents delivered by respective departments and students have a better understanding of the topic.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | |
| | <u>NA</u> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

It is necessary to achieve objective equality. Our academic calendar has recorded various activities to be done during the semester period so that overlapping could be avoided and students could be able to come to know about these activities. The academic calendar is prepared by the members of IQAC before the start of the session. The academic calendar is prepared by each member of the department after taking the list of activities it is clearly mentioned in these activities about the time and date of guest lectures, expert talks class tests, assignment work, inter-class group activities, PowerPoint presentations, competitions, debates and discussions field visits and so on. The academic calendar clearly mentions the date of the home examination internal assessment marks and class attendance which is used for the internal evaluation system. This academic calendar is placed before IQAC If any modification is required that is done on time. The principal takes a review of this academic calendar and displays it on the college website and teachers are required to strictly adhere to Academic Calendar.

| File Description | Documents |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information | <u>NA</u> |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

E. None of the above

following academic bodies during the year.
Academic council/BoS of Affiliating
University Setting of question papers for
UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

397

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

397

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college hosts various activities and outreach programs for motivating students to participate in cultural programs. Environmental science as a course has been made mandatory for first-year students where they are made aware of various environmental changes and how they can contribute to mitigating the adverse effects. Many programmes are conducted throughout the year on gender empowerment and gender equality by the women's cell. Many activities are organized by the NSS unit not only in the college but also in the neighborhood institutions where the people are made aware of vices like gender discrimination, dowry, drug menace, the contribution of our armed forces, and other related issues through Nukkad Natak and a one-act play. Many activities are held throughout the message of Prime Minister Swachch Bharat Swasth Bharat Smridh Bharat through undertaking various activities and involvement of local leaders.

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <u>View File</u> |

${\bf 1.3.2 - Number\ of\ courses\ that\ include\ experiential\ learning\ through\ project\ work/field\ work/internship\ during\ the\ year}$

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | No File Uploaded |

1.4 - Feedback System

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1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

| File Description | Documents |
|--|------------------|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | <u>NA</u> |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1440

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

657

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to create an inclusive teaching and learning environment and to address equal opportunities, it is necessary to give everyone equal opportunities to learn and excel. To measure the proficiency level of a diverse group of students in a class who were admitted to the previous class based on their grades in the proficiency tests. The College has a policy of identifying slow learners and advanced learners based on a class test administered at the beginning of the session. The students who underperform on the test are identified as slow learners, and the advanced learners are identified by their percentage in the previous grade. Each department conducts these classes based on a department-level timetable. Lessons are organized in such a way that regular classes do not interfere with both teachers and students. Simple lesson notes on various topics are provided for the slow learners. In addition, the slow learners can contact the relevant teacher online on Sundays and public holidays. There are online courses for slow learners and advanced learners. In order to motivate the slow learners it is necessary to provide them with a good environment at home as well, the responsible mentor maintains close contact with the parents of such students so that they can devote their time to learning. Additional books from the departmental library are made available to advanced learners.

| File Description | Documents |
|-----------------------------------|------------------|
| Link for additional Information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1244 | 16 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution aim is to provide educational courses with innovative teaching methods so that students are interested and also understand the usefulness of knowledge and skills. At the departmental level, HODs ensure that students are engaged in activities that try out what they have learned in classroom instruction, alongside classroom instruction. In the language courses, the faculty encourages students to stage plays, sing poetry, and set group assignments so that they understand the purpose and nature of learning, and report to be shared with all students in the class. In science, students are always involved in laboratory-related projects, which increase their interest and learning. Classwork is designed to give each student an opportunity to test their problem-solving skills and share the solutions with others in the class. Group assignments are also a new pedagogical tool that encourages healthy competition in the class as each group asks other groups new questions and the topic is widely discussed in the class. The benefit of this style of teaching and learning is that students move away from red learning and are created.

| Documents |
|------------------|
| No File Uploaded |
| NA |
| |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college successfully made use of the grants obtained under CPE status from the UGC, New Delhi, and RUSA for developing, sustaining, and enhancing IT infrastructure specifically for teaching appraisal and education. The 03 wifi-enabled smart

classrooms allow teachers more opportunities to use IT technologies to make teaching, learning, and evaluation engaging and participatory. Faculty also initiated the use of library to engage students in on line learning. Also the library has been automated with all the data of available books. To engage our students in teaching and learning throughout the COVID-19 epidemic, the faculty is fully prepared to provide lectures using smart boards in the classroom and offline using digital platforms.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>NA</u> |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|------------------|
| Upload, number of students enrolled and full time teachers on roll. | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

| File Description | Documents |
|--|------------------|
| Any additional information | <u>View File</u> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

It has always been our goal to convey course content using innovative pedagogical methods in such a way that students are interested and understand the benefits of knowledge and skills. At the departmental level, HODs ensure that students participate in activities that test what they have learned in the classroom, in addition to classroom instruction. In the language courses, the faculty encourages students to stage plays, sing poetry and set group assignments so that they understand the purpose and nature of the learning and produce reports that are shared with all students in the class. In science, students are always involved in laboratory-related projects, which increases their interest and learning. Classwork is designed to give each student an opportunity to test their problem-solving skills and share the solutions with others in the class. Group assignments are also a new pedagogical tool that encourages healthy competition in the class, as each group asks other groups new questions and the topic is discussed at length in class. The benefit of this style of teaching and learning is that students move away from red learning and are created.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | |
| | <u>NA</u> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is taken and assessed on the basis of the test and presentation and the assignment assigned to them 2 times in a semester. It is a practice which makes the students more adhesive to the curriculum and revision process in time so shall the students must be prepared for their final examination. The University office receives the internal awards well before the deadline. To satisfy the students, the award list is displayed to them. If there are any complaints, the HoD talks about them with the relevant faculty, and the problem is resolved to the student's complete satisfaction. The internal award is saved in the database so that its weight can be taken into account when providing the overall evaluation. All is about internal assessment.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | |
| | <u>NA</u> |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs offered by the institution are derived from the course content and the College has developed its own ways of perceiving and defining them with the active participation of faculty members they were approved in the IQAC and the Academic Council. Course outcomes are designed to enable students to understand the skills and knowledge they are expected to acquire upon completion of the course and their usefulness in a globalized world. POs, PSOs, and Cos are displayed on the college website and communicated to all faculty members. Students are also informed about the POs, PSOs and COs during the induction programs organized at the beginning of the academic session. The faculty members are made aware of the results in department meetings, so that they continuously vouch for their achievement. The faculty also discusses the POs, PSOs and COs with the students in the courses and other events (labs)

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | <u>NA</u> |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college's IQAC methodically assesses the attainment of POs, and Cos. To achieve this, it uses a multidimensional approach. Direct Method The direct method is used for the calculation of attainment of COs and is based on student performance in an internal assessment awarded by the faculty through assignments,

class tests, attendance and general work and conduct. This is weighted at 20%, while the internal and external assessment by the university. In end-of-semester examinations is weighted at 80%. The unannounced tests are taken according to the university examination pattern in order to prepare the students for the university for the end-of-semester examination pattern. This helps students perform better. Obtaining the PO includes the direct method and the indirect method. The College therefore monitors and ensures performance in relation to the feedback collected from the students and then analyzes the performance through the A mapping Matrix method. The suggestions and recommendations in the feedbacks received from the students via questionnaires and the results of the data analysis are discussed and corrective actions are taken on.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | <u>NA</u> |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

251

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | <u>NA</u> |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://qchodal.ac.in/FeedBackDetails

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | <u>NA</u> |

- 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the year
- 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution during the year

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

04

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

For the holistic development of students both academics and extracurricular activities need to be converged and for that, it is very necessary to make the students aware and sensitized toward

social issues so that they are able to understand their role and responsibility towards the cause of society. This is possible only when students are guided and involved in community outreach programmes, particularly in local areas. for this village Dokara was adopted by our institute. Many activities were covered by the students like tree plantation, teachers' day and the celebration of international girl child day to sensitize the community about various social issues. Our institute organized a blood donation camp on 27th May 2022 to teach the importance of blood donation to the students. In this, a lecture was also organized on blood donation and nutrition so that they can understand how important blood is to save a person's life. From time to time various activities like nukkad-natak, speech competition, debate and essay writing competition on various social issues were organized by our institute to sensitize students about social issues and for holistic development of the students.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | http://gchodal.ac.in/events_activities |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

01

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | <u>View File</u> |
| e-copy of the award letters | <u>View File</u> |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

| File Description | Documents |
|---|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <u>View File</u> |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

04

| File Description | Documents |
|---|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | <u>View File</u> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

0

| File Description | Documents |
|---|------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

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3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The teaching-learning process is effective and efficient as there is a sufficient modern infrastructure that not only makes the process transparent but also makes teaching-learning participative and collaborative. To address the increase in enrollment of students due to new courses and additional sections, the college has been continuously adding facilities. To cater to the needs of 1218 students across different streams, there are 16 classrooms in the new Building and 08 classrooms in the old building out of which 02 are smart classrooms, 02 computer labs, 02 physics labs, 02 chemistry labs, 02 Geography labs, and 01 language labs. To make smart classrooms effective. Department of Computerhas two computer instructors and one assistant who take regular feedback from the lab incharges and faculty members regarding the functioning of computing equipment in their respective classes. It has been made mandatory that while using smart boards, lectures will be recorded and stored in smart boards. The students are also encouraged to give PowerPoint presentations on different topics in the courses. To make the optimum utilization of existing resources, students are also given the freedom and training to retrieve recorded lectures from the smart boards in their pen drives.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | <u>NA</u> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Holistic development of students is so necessary to make them responsible citizens and conscious of all social and economic issues. Students should also be aware of our cultural ethos. The college provides ample opportunities besides academics in other fields VIZ., cultural activities, extra-curricular activities, and sports. With the commencement of the session, different fora and societies invite students to participate in various activities. The cultural committee of the college organizes various events related to Haryanvi and Indian culture. The cultural committee of the college organizes different cultural events Nukkad Nataks on various platforms on different social issues. The college has an auditorium fitted with all facilities to organize cultural events. A special outdoor stage has been constructed to organize plays, debates, and other events. The sports club, headed by a hard work faculty member, issues an annual calendar of sports activities and guidelines for organizing inter-class and inter-faculty competitions. The college gymnasium has the necessary equipment. A faculty member of the college arranges special yoga sessions for the benefit of the students. One of the special girl's common rooms in the college is exclusively used for girls' yoga and girls' related events.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | <u>NA</u> |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | <u>NA</u> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

319058

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

To make teaching and learning effective and interesting it is necessary to leverage ICT for retrieving and using e-resources in time. Recognizing the potential of e-resources in enriching the students and faculties' knowledge, the college has automated its library in 2022. The place of the library is very important in the life of the student and its all-round development. Recognizing the potential of e-resources in enriching the students and faculties knowledge, the college has automated its library long back in 2014 and since then the library management is done through licenced software and updates are done as per new requirements. Since the college give equal importance to purchase of e-books and subscriptions of e-journals and newspapers besides, regular subscribed journals and books, each faculty members and students

has been given login id and passwords so that they can access library e-resources online from anywhere anytime. The college has an air-conditioned and light-filled modern technical library. the college give equal importance to purchase of books, journals, magazine and newspapers. Every year, books are purchased for the students from the library grant, which includes syllabus and reference books. each faculty members and students has been gave time for library. College library was also published his magazine smoothly every year.

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | <u>NA</u> |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a robust IT infrastructure for effective teaching and learning. During the pandemic time, the college realized its potential for continuous seamless teaching and learning process involving students. Realizing the need for continuous augmentation and improvement in the IT facilities, the college undertakes a survey every year by a specially constituted team comprising senior faculty members. The survey take the feedback from the students, faculty and lab incharges regarding adequacy, efficiency and further requirements of IT facilities. The governing send the separate head in the annual budget for maintenance and augmentation of IT infrastructure. The lab is extensively used by students during off hours of the college to do various practical. During the last one year all the computer labs is on n-computing. The LCD/LED monitors installed in the labs are ecofriendly and generate less radiation. All the smart classrooms are working smoothly.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | <u>NA</u> |

4.3.2 - Number of Computers

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | <u>View File</u> |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

106927

| File Description | Documents |
|--|------------------|
| Upload any additional information | <u>View File</u> |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has adequate physical and academic infrastructure for implementing the policies and programmes with the active involvement of all the stakeholders. The academic calendar issued in the beginning of academic session, clearly highlights the different activities to be carried out by different departments, fora and societies. This is helpful in utilizing the two auditoriums of the college effectively and student can also get

scope of participation in as many activities they like. The time table also shows that when the computer labs are open to students for doing their academic work. The college library can be accessed both online and offline. Students have a well maintain, lighting and comfortable charge for study student. only five classrooms having smart boards so to for their optimum utilization also to give opportunity to other students, there is a provision that these smart boards can be accessed before and after the college hours by other departments. The sports facilities are made available to interested students as per the sports calendar issued in the beginning of the session.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | <u>NA</u> |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

420

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

| File Description | Documents |
|---|---------------------------|
| Link to institutional website | http://gchodal.ac.in/Home |
| Any additional information | <u>View File</u> |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1492

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---------------------------------------|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

- 5.2.3 Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | <u>View File</u> |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute promotes representation of students on academic and administrative bodies. An active student council comprises of members to monitor academic, cultural, sports, literary events, Anti-Ragging and gender sensitization programmes, NSS and NCC activities. College Student along with committee members take active role in conducting college Annual Social Gathering, Subject Societies and national festivals. The students involve themselves in events such as Independence Day, Teacher's day, Republic day and various other activities. The students actively participate in cultural committee, magazine committee, etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | <u>View File</u> |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since its foundation in 1968, the college has contributed significantly to producing graduates of high caliber who are playing very important roles in their respective fields. The college has a very rich alumni base. The registered Alumni Association of the college conducts various activities to involve alumni in college development both directly and indirectly. Different departments in the college have made it a regular practice to invite alumni in their respective departments to deliver talks on course content. The departments also organize quizzes and declamation contests where the visiting alumni contribute by giving their inputs and also financial awards to the winners. It has also been made a practice that alumni financed economically backward students so that they are able to complete graduation. Many of the Alumni of our college are well-reputed politicians, HCS, HPSE, IAS, IPS, and on various reputed posts in Government as well as Private enterprises.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | <u>View File</u> |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The responsibility of higher education has always been to provide youth with the opportunity to infuse them with value-based skills so that they can become creative, confident, capable and responsible citizens. With this in mind, new processes, policies and programs are reformulated from time to time to address new challenges and opportunities. Also, the college conducts various activities to make students aware of their culture and beliefs. The faculty engages a maximum number of students in community

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development through various platforms. A number of government initiatives of India such as Swachchta Senani Abhiyan, Unnat Bharat Abhiyan and Ek Bharat Shreshta Bharat Ministry of HRD initiatives were implemented in word and spirit and students were able to understand the value of national integration and national service. As the enrolment of girls increases each year, the institution takes on a range of gender empowerment initiatives.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since it was founded in 1980, the university has pursued and implemented the basic philosophy of its founders: to make highquality, holistic education accessible and affordable for students from economically weaker districts and rural areas. The college governing body believes in collaborative and participatory leadership so that all teachers, non-teaching staff, and committee members, are involved in the decision-making process. The governing body has brought representatives from the teaching and non-teaching community to participate and also bring up their respective issues. The principal has set aside an hour exclusively to meet with the students to address their problems. As the number of female students increases each year, the college undertakes various initiatives for women's empowerment, women's participation and awareness rising for gender equality. To fulfil its commitment to providing quality holistic education, the College has undertaken a number of initiatives, awareness talks, and human values ??and ethics camps. In order to provide students with broader access so that they can face challenges and seize opportunities, the College makes a special effort each year.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Govt. College Hodal: Perspective Plan and Road Map: The College has to create a new building. Besides, new facilities are required to provide more opportunities to students. The governing body of the college has prepared a roadmap after taking feedback from all stakeholders.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The guidelines of the Director General Higher Education, Govt. of Haryana are used to establish various policies related to appointments, promotions and other rules for benefits and services. The policies of the parent university M.D. University, Rohtak strictly follow policies related to admissions, teaching, learning and assessment, extracurricular activities and sports. The instructions of the DGHE Haryana and the M.D. University, Rohtak are duly transmitted to faculty members and students in a timely manner. These are also available on the university portal. Faculty members, through their representatives, may also contact the Principal. The mentor of the students conducts a special class for their respective mentees to make them aware of various rules and regulations as well as the code of conduct of the college, so that they are aware of the various activities that they must participate in in a timely manner, and also assists maintaining discipline in college.

| File Description | Documents |
|---|------------------|
| Paste link for additional information | <u>NA</u> |
| Link to Organogram of the Institution webpage | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

| File Description | Documents |
|---|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user interfaces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc (Data Template) | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>Nil</u> |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

| File Description | Documents |
|--|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

For performance appraisal ACR(Annual Confidential Report) for teaching and non-teaching staff is filled by the Institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All accounts are maintained in the required format offline. Audit reports are submitted to the authority. An accountant will ensure that funds are allocated and used in accordance with guidelines. Any objections or discrepancies of any kind will be formally reported and corrected. Reports of all audits are attached to Balance Sheet and submitted. The administrative staff is retrained from time to time on the allocation and use of funds to be aware of new rules and regulations and to know how the use of accounting is transparent, effective, and accountable.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

n

| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

NIL

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a very important role in maintaining the quality parameters of practices related to teaching overall, especially teaching, learning, and assessment. Since 1980, the year of its founding, Govt. College Hodal has been able to carve a unique nichein both the academic and social worlds of his, with a humble background and accredited NAAC grade B(CGPA) attests to this area's achievement. There are mechanisms in place to ensure the optimal use of funds. National-level competitions, including science exhibits/essays Writing/ Quiz Contests, Engage students in community development and empower them to take leadership roles in social initiatives. IQAC recommended that the department motivate and involve the studentsin various activities run by the NSS, Red Cross clubs, and others.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | <u>NA</u> |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Last five years, teaching and learning processes, systems, and practices in colleges have been transformed from traditional teaching methods to student-centered methods that utilize technology tools. Black Swan events such as the COVID-19 Pandemic have highlighted his potential in the digitization process, and higher education institutions are making Extensive use of his digital tools and platforms to help students become active. Each course was able to be completed on time. We developed a kind of ecosystem where our teachers are ahead of the curve in embracing new technology and capabilities and hence need for upskilling and reskilling with modern digital pedagogy tools. The main focus is on building teachingdigital skills capabilities and also softer skills of empathy and compassion so that we are ableto fulfill our promise of sustaining quality education and our student who suffered so immensely during the pandemic are confident and capable. The main focus is building teachers 'digital skills and the softerskills of empathy and compassion. This allows us to maintain our commitment to quality education and empower students who have suffered so much during the pandemic to feel confident and reach their potential.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | NA |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

D. Any 1 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|--|
| Paste web link of Annual reports of Institution | http://gchodal.ac.in/Data?Menu=ROFj+/eyOLA =&SubMenu=Wk0c6UZkyrg= |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. College, Hodal has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of the employees as per the roaster. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to MVGR. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | <u>Nil</u> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://gchodal.ac.in/images/102/MultipleFi les/File14244.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

For solid waste management, different bins have been placed in different departments. This ensures that solid waste is segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labor. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation

Liquid waste management

Liquid waste in toilets and RO systems is drained through sewage tanks to the municipal main drain.

E-waste management

The e-waste is disposed of through government-approved contractors every year

Hazardous Chemicals and Radioactive Waste Management

The college maintains a proper system for deposals of the hazardous liquid wastes generated in Chemistry Labs.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <u>View File</u> |
| Geo tagged photographs of the facilities | <u>NA</u> |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural Inclusiveness and tolerance can play a crucial role in bringing closer people who speak different languages, practice

different religions, follow different customs and believe in different values and therefore promote harmony. For this our institute have various cells like NSS, Red Ribbon Club, Women Cell who takes initiatives in providing an inclusive environment ie: tolerance and harmony towards cultural, reginal, linguistic, communal, socio-economic and other diversities. The NSS unit of the college conducts numbers of activities to involve students in social service. Red Ribbon Club organise blood donation camp on date 27/05/2022 and also organise a lecture on blood donation to inculcate the importance of blood to save person's life. Our Institute also involve in the adopted village in various social initiative the students of political forum celebrate voter's day and constitution day not only in the college but on important places to make the people aware of their rights and duties. In Women Cell students participate in various activities like Poster Making, Rangoli, Mehndi that will promote social harmony in students and society.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every Society and Organization keeps some values. Rules and standards to maintain its system so that the system of the society can be maintained for this various departments and centres are available in our institutions performing so many activities.

The Cultural cell of the college organized many activities Nukkad Natak and Skit to sensitize the students and employees of the institute to their rights, values and duties for society and the nation. In order to encourage more young voters to take part in the political process, Institute celebrate January 25 every year as National Voters Day. The NCC unit of college celebrate 75th Indian Army day on 15 January 2022to salute the soldiers who sacrifice their life to protect the country and its citizens.

| File Description | Documents |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute has celebrates and organizes various National and International Commemorative days and events so that our students are made aware of life and contribution of our great leaders. The history forum of college celebrates birth anniversary of Dr. Bhim Rao Ambedker and Maharana Pratap so that our students become aware of their contribution in making constitution and for the betterment of Dalits. A special Lecturer was organised on the philosophy of Mahatma Gandhi in present scenario like Satya, Ahinsa, Swadeshi and Panchayati Raj System. Sociology forum of college celebrates Sardar Vallabbhai Patel's birth anniversary as

Rastriya Ekta Diwas on 31 October 2022. In this all the students and the employees of the college take oath of unity. Integrity and security of the nation. College has organized various activities like Poem, Geet and speech, Tiranga yatra, Rangoli and poster making to celebrate Azadi ka Amrit Mahotsav from 10 august 2022 to 15 august 2022. Vivekananda's teachings continue to inspire millions of people across the world our institute also celebrate the birth anniversary of swami Vivekananda on 12 January 2023.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

Great Leaders Remembrance, Achievements and Contributions

It is so necessary to make our youth aware of life histories, contributions and achievements of our great leaders who have played a very important role in inculcating the feeling of patriotism, national integration, camaraderie and sprit of unity in a diverse country like India. This is the best way we can play them tribute in a real manner to do this the it was decided that college should commemorate birth anniversary of freedom fighters, social reformers, scientist and martyr soldiers. Most of these personalities and their contributions are very much part of the course content by involving the students in doing such activities which spread their message the student shall learn through experiment.

This practise of commemorate the birth anniversary of great personalities will give a chance to explore their journey of success, their traditions and to influence with in students respect for their culture.

Best Practice - II

Dakora village adopted by the College under the outreach programme in which the following activities were carried out:

- 1. Tree Plantation
- 2. Celebrate teachers day
- 3. Celebrate Girls Child day

| File Description | Documents |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Redesigning and Rebooting Teaching and Learning Leveraging Digital Tools Platforms. It is a time we rethink our vision, strategies and agenda regarding effective teaching, learning and evaluation to foster spirit of adaptability and ability to reimagine and relearn digital pedagogical tools. During the last decade and particularly in last five year the teaching and learning process, systems and practices in the college have been transformed from traditional pedagogy methods to student centric methods leveraging information technology tools.

It is necessary to enhance and sustain the digital capabilities of teaches. It will keep both the teachers and students involved and motivated. There is need to focus on building teaches, digital skills capabilities and also softer skills of empathy and compassions so that we are able to fulfil our promise of sustaining quality education. This will make faculty capable and confident and they will themselves use digital tools and platforms culminating in inclusive, participative and effective teaching, learning and evaluation.

The teachers made it possible for students to attend classes either in offline mode or online mode. The recorded lectures were also shared with the students. The recorded lecture were also available with the college website which students can access anywhere anytime.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- 1. Improving IT infrastructure for teaching and learning
- 2. To make LMS more resourceful and diversified.
- 3. Construction of new rain water harvesting facilities
- 4. Setting up of centre for Entrepreneurship skill development (CESD)
- 5. Add new courses in the college
- 6. Proposal to DGHE, UGC DST for applying for sponsorship of Conferences, Workshop and Seminar.
- 7. To make Alumni Association more resourceful and effective, leverage their potential in various quality initiative of the college.